

Unit 1- Getting a Job	
	Lesson Plans Handouts Assignments Due
Week One	Day 1) Lesson 1.1 Introduction to the Class Form- Pre-Employment Skills Assessment
	Day 2) L1.1 Review Lesson 1.2 Time Cards Form- Weekly Time Card
	Day 3) L1.2 Review Lesson 1.3 Applying For a Job Form- Blank Job Application Project 1.1 Get a Job
	Day 4) L1.3 Review Lesson 1.4 Interview Questions Form- Interview Questions Project 1.2 Good Interviewing
	Day 5) L1.4 Review Work on Assignments Interview for Jobs

Unit 2- Calculating Payments	
	Lesson Plans Handouts Assignments Due
Week Two	Day 1) Lesson 2.1 Calculating Payments, Rent, and Utilities Math Skills 2.1a- Calculating Rent Math Skills 2.1b- Calculating Utilities Form- Bill Change Form Form- Weekly Time Card
	Day 2) L2.1 Review Lesson 2.2 Automobile Payments and Maintenance Math Skills 2.2a- Vehicle Loan Payment Math Skills 2.2b- Vehicle Maintenance Costs Form- Vehicle Cost Table
	Day 3) L2.2 Review Lesson 2.3 The Cost of Gas Math Skills 2.3- Vehicle Fuel Costs Project 2.1 Get Your Bills
	Day 4) L2.3 Review Work on Assignments Interview for Jobs Paychecks
	Day 5) Work on Assignments Interview for Jobs Project 1.1 & 1.2 Due

		Unit 3- Checks		
		Lesson Plans	Handouts	Assignments Due
Week Three	Day 1)	Lesson 3.1 Writing a Check	Math Skills 3.1- Written Numbers Form- Weekly Time Card Form- Student Checks	
	Day 2)	L3.1 Review Lesson 3.2 Using the Check Register	Math Skills 3.2- Check Register Form- Check Register	
	Day 3)	L3.2 Review Lesson 3.3 Adding and Subtracting Decimals	Math Skills 3.3- Math with Decimals Project 3.1 Design the Class Check	
	Day 4)	L3.4 Grading the Check Register L3.3 Review Work on Assignments	Paychecks	
	Day 5)	L3.4 Review Work on Assignments		Check Register and Bills Due Project 2.1 Due

		Unit 4- Wages and Income		
		Lesson Plans	Handouts	Assignments Due
Week Four	Day 1)	Lesson 4.1 Hourly Wage- Part 1	Math Skills 4.1a- Overtime Math Skills 4.1b- Overtime Pay Form- Weekly Time Card Form- Student Checks	
	Day 2)	L4.1 Review Lesson 4.2 Hourly Wage- Part 2	Math Skills 4.2- Wage Rates	
	Day 3)	L4.2 Review Lesson 4.3 Rounding Time to 15 Minutes	Math Skills 4.3a- Round Time to Nearest 15 Math Skills 4.3b- Converting Time to Decimals Project 4.1 How Much is an Education Worth	
	Day 4)	L4.3 Review Work on Assignments	Math Skills 4.3c- Time- Rounding and Decimals Paychecks	
	Day 5)	Work on Assignments		Check Register and Bills Due Project 3.1 Due

		Unit 4- Continued		
		Lesson Plans	Handouts	Assignments Due
Week Five	Day 6)	Lesson 4.4 Time Card Math	Math Skills 4.4- Time Cards Form- Weekly Time Card Form- Student Checks	
	Day 7)	L4.4 Review Lesson 4.5 Tips and Equivalent Pay	Math Skills 4.5a- Tips Math Skills 4.5b- Equivelant Hourly Rate	
	Day 8)	L4.5 Review	Math Skills 4.5c- Tips & Equivelant Hourly Pay	
	Day 9)	L4.6 Piece Work	Math Skills 4.6- Piecework Project 4.2 My Future Will Be Paychecks	
	Day 10	L.4.6 Review Work on Assignments		Check Register and Bills Due Project 4.1 Due
Week Six	Day 11)	Lesson 4.7 Commission	Math Skills 4.7a- Converting Percent to Decimals Math Skills 4.7b- Commission Form- Weekly Time Card Form- Student Checks	
	Day 12)	L4.7 Review Lesson 4.8 Annual Salary	Math Skills 4.8- Annual Salary Project 4.3 Can I Have A Raise	
	Day 13)	L4.8 Review Work on Assignments		
	Day 14)	Work on Assignments	Paychecks	
	Day 15)	Work on Assignments		Check Register and Bills Due Project 4.2 Due

Unit 5- Meal Planning & Saving Money	
	Lesson Plans Handouts Assignments Due
Week Seven	Day 1) Lesson 5.1 Unit Prices Math Skills 5.1- Unit Prices Form- Weekly Time Card Form- Student Checks
	Day 2) L5.1 Review Lesson 5.2 Coupons Math Skills 5.2- Coupons
	Day 3) L5.2 Review Lesson 5.3 Unit Conversion Math Skills 5.3a- Unit Conversion Math Skills 5.3b- Unit Conversion and Costs Project 5.1 Food Journal
	Day 4) L5.3 Review Lesson 5.4 Menu Planning Work on Assignments Math Skills 5.4- Menu Pricing Form- Menu Worksheet Project 5.2 My Menu Paychecks
	Day 5) L5.4 Review Work on Assignments Check Register and Bills Due Project 4.3 Due
Week Eight	Day 6) Work on Assignments Form- Weekly Time Card Form- Student Checks
	Day 7) Work on Assignments
	Day 8) Work on Assignments
	Day 9) Work on Assignments Paychecks
	Day 10) Work on Assignments Check Register and Bills Due Projects 5.1 due

Unit 6- Budgeting	
	Lesson Plans Handouts Assignments Due
Week Nine	Day 1) Lesson 6.1 Budgeting Math Skills 6.1- Budgeting Form- Weekly Time Card Form- Student Checks
	Day 2) L6.1 Review Lesson 6.2 Pie Charts Math Skills 6.2- Pie Charts Project 6.1 What is My Budget
	Day 3) L6.2 Review Work on Assignments
	Day 4) Work on Assignments Paychecks
	Day 5) Work on Assignments
	Check Register and Bills Due

Unit 7- Medical Insurance	
	Lesson Plans Handouts Assignments Due
Week Ten	Day 1) Lesson 7.1 Medical Insurance- Part 1 Math Skills 7.1- Medical Insurance Vocabulary Crossword Form- Weekly Time Card Form- Student Checks
	Day 2) L7.1 Review Lesson 7.2 Medical Insurance- Part 2 Math Skills 7.2a- Deductibles Math Skills 7.2b- Co-Pays and Co-Insurance Project 7.1 Compare Medical Insurances (Optional/Difficult) Project 7.2 Design Your Own Medical Insurance
	Day 3) L7.2 Review (Optional/Difficult) Math Skills 7.2c- Medical Insurance Work on Assignments
	Day 4) Work on Assignments Paychecks
	Day 5) Work on Assignments
	Check Register and Bills Due Project 6.1 Due
Week Eleven	Day 6) Work on Assignments Form- Weekly Time Card Form- Student Checks
	Day 7) Work on Assignments
	Day 8) Work on Assignments
	Day 9) Work on Assignments Paychecks

Week Eleven	Unit 7- Continued		
	Lesson Plans	Handouts	Assignments Due
	Day 10)	Work on Assignments	Check Register and Bills Due Project 7.1 and/or 7.2 Due

Week Twelve	Unit 8- Automobile Insurance		
	Lesson Plans	Handouts	Assignments Due
	Day 1)	Lesson 8.1 Automobile Insurance- Part 1	Math Skills 8.1- Auto Insurance Vocabulary Crossword Form- Weekly Time Card Form- Student Checks
	Day 2)	L8.1 Review Lesson 8.2 Automobile Insurance- Part 2	Math Skills 8.2- Auto Insurance Costs Project 8.1 Compare Auto Insurances
	Day 3)	L8.2 Review Work on Assignments	
	Day 4)	Work on Assignments	Paychecks
	Day 5)	Work on Assignments	Check Register and Bills Due

Week Thirteen	Unit 9- Interest		
	Lesson Plans	Handouts	Assignments Due
	Day 1)	Lesson 9.1 Understanding Interest	Math Skills 9.1- Interest Vocabulary Crossword Form- Weekly Time Card Form- Student Checks
	Day 2)	L9.1 Review Lesson 9.2 Simple Interest	Math Skills 9.2a- Simple Interest Paid Math Skills 9.2b- Simple Interest Earned
	Day 3)	L9.2 Review Lesson 9.3 Compound Interest	Math Skills 9.3a- Compound Interest Chart Math Skills 9.3b- Compound Interest Project 9.1 Interest Cost vs Benefit
	Day 4)	L9.3 Review Work on Assignments	Math Skills 9.3c- Compound Interest Earned Paychecks
	Day 5)	Work on Assignments	Check Register and Bills Due Project 8.1 Due

Week Fourteen	Unit 10- Investing- The Stock Market		
	Lesson Plans	Handouts	Assignments Due
	Day 1)	Lesson 10.1 Stocks	Math Skills 10.1- Stocks Form- Weekly Time Card Form- Student Checks Form- Playing The Stock Market Project 10.1 Stock Market
	Day 2)	L10.1 Review	Work on Assignments
	Day 3)	Work on Assignments	
	Unit 11- Buying a Car		
Day 4)	Lesson 11.1 The Cost of a Car	Math Skills 11.1- Auto Vocabulary Crossword Form- Weekly Time Card Form- Student Checks Paychecks	
Day 5)	Work on Assignments	Check Register and Bills Due Project 9.1 Due	

Week Fifteen	Unit 11- Buying a Car- continued		
	Lesson Plans	Handouts	Assignments Due
	Day 1)	L11.1 Review Lesson 11.2 Car Payments	Math Skills 11.2a- Actual Auto Loan Cost Math Skills 11.2b- Auto Loans
	Day 2)	L11.2 Review Lesson 11.3 Negotiating the Best Price	Project 11.1 Comparing Automobiles
	Day 3)	L11.3 Review Work on Assignments	
	Day 4)	Work on Assignments	Paychecks
Day 5)	Work on Assignments	Check Register and Bills Due Project 10.1 Due	

	Unit 12- Buying a House		
	Lesson Plans	Handouts	Assignments Due
Week Sixteen	Day 1)	Lesson 12.1 Buying a House	Math Skills 12.1- Home Buying Vocabulary Crossword Form- Weekly Time Card Form- Student Checks
	Day 2)	L12.1 Review Lesson 12.2 Comparing Houses	Math Skills 12.2a- Home Loan Amounts Math Skills 12.2b- Home Loan Points Project: 12.1 Floor Plan Form- Grid Paper
	Day 3)	L12.2 Review Lesson 12.3	Math Skills 12.3- Home Loan Length Work on Assignments
	Day 4)	L12.3 Review Lesson 12.4 Work on Assignments	Math Skills 12.4a- Square Foot Cost Paychecks
	Day 5)	Work on Assignments	Check Register and Bills Due Project 11.1 Due

	Unit 13- Home Improvement		
	Lesson Plans	Handouts	Assignments Due
Week Seventeen	Day 1)	Lesson 13.1 Home Remodeling	Math Skills 13.1a- Flooring Area Math Skills 13.1b- Flooring Costs Form- Weekly Time Card Form- Student Checks Project 13.1 Area, Perimeter, and Volume Project 13.2 Home Remodeling
	Day 2)	L13.1 Review Work on Assignments	Math Skills 13.1c- Painting Area Math Skills 13.1d- Painting Cost
	Day 3)	Lesson 13.2 Work on Assignments	Math Skills 13.2a- Perimeter Math Skills 13.2b- Molding Cost
	Day 4)	Work on Assignments	Paychecks
	Day 5)	Work on Assignments	Check Register and Bills Due Project 12.1 Due

Unit 13- Continued	
Week Eighteen	Day 6) Work on Assignments Form- Weekly Time Card Form- Student Checks
	Day 7) Work on Assignments
	Day 8) Work on Assignments
	Day 9) Work on Assignments Paychecks
	Day 10) Work on Assignments Check Register and Bills Due Project 13.1 and 13.2 Due

Unit 14- Home Party Planning	
	Lesson Plans Handouts Assignments Due
Week Nineteen	Day 1) Lesson 14.1 Planning a Party Math Skills 14.1- Party Budget Form- Weekly Time Card Form- Student Checks
	Day 2) L14.1 Review Lesson 14.2 Calculating Party Costs Math Skills 14.2a- How Much To Buy Math Skills 14.2b- Party Math Project 14.1 Plan a Small Party (and/or) Project 14.2 Plan a Large Event
	Day 3) L14.2 Review
	Day 4) Work on Assignments Work on Assignments
	Day 5) Paychecks Work on Assignments Check Register and Bills Due Project 14.1 and/or 14.2 Due

Unit 15- Finals Week	
	Lesson Plans Handouts Assignments Due
Week Twenty	Day 1) Lesson 15.1 Course Review Final Paychecks
	Day 2-5) Final Final General Loan Table