



Personal Finance: Good Interviewing

Your assignment is to develop appropriate 1-2 sentence answers to the 30 interview questions provided. Learning to appropriately answer questions during an interview requires first an understanding of what interviewers are looking for and then a thoughtfully planned response that satisfies their requirements.

Requirements to complete this project:

1. Have the job posting so that you know what the job requirements are. Attach it to your questions when the project is turned in.
2. Answer all questions thoughtfully, appropriately, and completely.
3. Interview for your chosen position.

Hints for completion:

- Practice answering the question with your fellow students, friends, or parents.
- *Always provide accurate information.* Do not make things up; this will result in being fired or the possibility of having legal action brought against you.
- *Use complete and proper sentence structures.* How you talk will reflect on the company for which you will be working. Proper sentence structures shows intelligence and education.
- *Answer the question!!!* Don't wander around the question or stray off topic. Answers should be concise and accurate. If you are talking for more than 20 seconds, you might be saying too much.

Evaluation: This project's total value is \$100.00.

Project Criteria	Value
Interview with teacher	\$5.00
Job Posting attached to answers	\$5.00
Standards used to judge answers: Possible \$3.00 per answer	Value of Answer
Questions are well answered, with no errors	\$3.00
Questions are answered, but there are a few errors	\$2.00
Questions are answered but there are many errors	\$1.00
No answer for the question, or only 1-2 words written	\$0.00

Project Score Card:

Good Interviewing

Name _____

Period _____

Date _____

Assignment	Possible Points	Actual Score
Interview with Teacher	\$5.00	
Job Posting attached to Questions Form	\$5.00	
Interview Questions Total Score	\$90.00	
Project Income	\$100.00	